
REQUEST FOR QUALIFICATIONS

Construction Management Services for Various Major Capital Projects 2016

RFQ MAJ 16-CM Services

Questions and Responses #2

PROJECT ADMINISTRATOR:

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DATE: August 30, 2016

Submittal Date: **September 8, 2016**
before 3:00 p.m.

As required by the subject Request for Qualifications (RFQ) all questions, interpretations or clarifications of this RFQ must be requested in writing. Questions and requests for clarifications received to date are repeated for all those who have the RFQ followed by the response.

1-1 Question:

In addition to clearly labeling and marking specific pages as “confidential,” is it permissible to submit Section I, “Fee Schedule and Rate Sheet” in a separate, sealed envelope?

Response:

Yes, if so desired.

1-2 Question:

For Section K, “Financial Condition” is an annual operating statement, income tax form, and/or other proof of financial condition required at this stage?

Response:

Per RFQ Section 5.4.K. Financial Condition, submittals should include a “general statement of financial condition”. Additional documentation, such as an annual operating statement, income tax form, or other reasonably comprehensive evidence of financial condition may be required by the University upon request. Respondents may choose to include such documentation in this section but it is not required with the submittal.

1-3 Question:

Additional Insured General Liability – The University’s preferred forms and general requirements reference CG2010 11 85 or a combination of CG2010 10 01 and CG2037 10 01. Our insurers can provide CG2010 0704 and CG2037 0704—is this acceptable to the University?

Response:

Yes, these forms together would be sufficient.

1-4 Question:
Notices of modifications/cancellations, non-renewal and change – Our insurance carriers and broker are only willing to provide a 30 day notice of cancellation and 10 day notice of cancellation for non-payment of premium. Any other notices (modification/change in coverage and non-renewal) will be sent directly to the Named Insured (our firm) and forwarded immediately to the University upon receipt from the insurer. Is this acceptable to the University?

Response:
Yes, this would be acceptable.

1-5 Question:
Currently are any of the listed projects in the design phase, or has design been completed?

Response:
The following projects are currently in design: Ag/Science Research Facility, Vista Grande Dining Facility, Culinary Support Center, Mustang Field House, and I Field Improvements. The Hot Water Utilidor design is complete.

1-6 Question:
Do we need to submit Appendix 3 - Vendor Data Record Form at time of submittal?

Response:
No. The Vendor Data Record form will be required to be submitted by the Service Provider(s) upon selection.

1-7 Question:
Is the 3% DVBE required at time of submittal?

Response:
While DVBE participation is encouraged, DVBE participation is not required on this agreement. If DVBEs have been selected at the time of SOQ, Respondent(s) may submit DVBE Participation forms (Appendix 4) per RFQ Section 1.18 with their Statement of Qualifications. The selected Service Provider shall inform the Trustees of any contractual arrangements with consultants or suppliers that are certified DVBE (Appendix 4).

1-8 Question:
Please clarify the difference between Section C and H. Are we required to provide five project examples in each? Both sections are asking for five project examples. Does each section require its own five project examples? Can the five projects be combined between sections to fulfill requirements?

Response:
RFQ Section 5.4.C. is asking for five (5) references, in addition to demonstrating experience requirements as described in RFQ Section 3. RFQ Section 5.4.H is asking for five (5) work samples to demonstrate the ability to perform the services as described in RFQ Section 4. The references included in Section 5.4.C. and the sample work included in Section 5.4.H. may be for the same projects.

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